

# Toft Parish Council

Clerk to the Council, Mrs Gail Stoehr, 30 West Drive, Highfields Caldecote, CB23 7NY  
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## Notice of the 728th meeting of Toft Parish Council on Monday 5 September 2016 at 7.00pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and may speak under the Public Participation item

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



LG Stoehr (Clerk) 31/8/16

### AGENDA

#### Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
  - 1.1 To approve written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the meeting on 4 July 2016
3. To consider any matters arising from the last or a previous meeting including
  - 3.1 (3.1) Toft Recreational Strategy – to consider response from SCDC and additional land needs for Toft <sup>(MY)</sup>
  - 3.2 (3.4) Yellow lines consultation – to consider responses received and the next steps
  - 3.3 (4.1 and 5.3) Allotments – to consider quotation if received and update report <sup>(JM)</sup>
  - 3.4 (7.6) Anglian Water – proposal that the Parish Council writes to Anglian Water expressing concerns about the capacity and performance of the system and seeking improvements
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
  - 4.1 SCDC – Meridian Court, Comberton Road payment of POS and indoor community facilities contribution and to authorise its signing
  - 4.2 SCDC 69 High Street - payment of public open space and community facilities contribution and to authorise its signing
  - 4.3 Tackling peak-time congestion in Cambridge
  - 4.4 Cllr Burkitt City Deal request that parish councils identify hub sites
  - 4.5 Oakington and Westwick - Youth provision sharing services
  - 4.6 Highway Improvement Scheme invitation to bid
  - 4.7 CCC Community Volunteering Scheme
  - 4.8 Cambridgeshire Network Rail level crossing 2nd round consultation
5. Finance, Procedure and risk assessment and use of delegated powers
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 Play inspection reports <sup>(PG)</sup>
  - 5.3 To consider any matter which is urgent because of risk or health and safety
6. To consider any Planning or Tree works applications or related items received
  - 6.1 Planning applications
    - 6.1.1 S/1538/16/FL – 14 High Street – Demolition and replacement of the existing side extension, and fenestrations and alterations internally and externally
    - 6.1.2 S/1539/16/LB – 14 High Street – as above, listed building application
    - 6.1.3 S/2075/16/FL – 9 School Lane – Demolition of existing garage and erection of single storey side extension
  - 6.2 SCDC decisions to note
  - 6.3 Tree works applications
    - 6.3.1 17 Comberton Road
7. Members items and reports for information only unless otherwise stated
  - 7.1 Village Maintenance <sup>(AT)</sup>
  - 7.2 Highways <sup>(AT)</sup>
  - 7.3 Toft People's Hall <sup>(GP)</sup>
  - 7.4 Footpaths <sup>(EM)</sup>
  - 7.5 Toft Sports <sup>(JM)</sup>
  - 7.6 Proposal that the Parish Council considers the position of all dog bins in the village <sup>(EM)</sup>
  - 7.8 SPEP <sup>(GP)</sup>
8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 5 SEPTEMBER 2016

1. To approve written apologies and reasons for absence – to be presented at the meeting.
2. To approve the minutes of the meeting on 4 July 2016 - attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (3.1) Toft Recreational Strategy – to consider response from SCDC and additional land needs for Toft

Cllr Yeadon to report.

The response from SCDC to the list of infrastructure projects was as follows:

“This is a very helpful start and I am sure the District and County Council can support many of the requests. In relation to the bus shelters and footpath improvements I have sent these on to the County Council and have sought their views.

Having read the list it struck me that the location of the items is 'to be determined' and I wonder if this is because Toft does not have much in the way of public open space which the Parish Council controls?

That being the case I wonder if the Parish Council had considered seeking land from the applicant as part of this application?

On a small number of recent speculative planning applications the District Council has (with the relevant Parish Councils) sought land transfers in order to facilitate the provision of recreation land. For a development approved at appeal of 30 dwellings at Boxworth End Swavesey we secured 2.6 hectares for sports pitches. For a scheme of 49 dwellings in Orwell we negotiated enough land for an adult football pitch (circa 1 hectare) but the application was ultimately refused by planning committee. These were achieved even though the Parish Council maintained a strong opposition to the proposals.

You will be aware that here the applicant owns the land to the east and the west of Hardwick Road to the north of the application site. It may be that they own other areas of land in the village (I do not have this information).

On the basis that the Parish Council is looking to provide such projects as allotments, tennis courts, play areas, gym equipment (and burial space) I was wondering if the Parish Council at their next meeting on 5 September could consider the following:

- What are the land requirements for the different pieces of infrastructure needed in the village? i.e. for tennis courts it may be that there is a space requirement associated with parking etc that needs to be considered
- Has the Parish Council identified the best location for these items? If yes would it be possible to provide a plan of the village marked up with where ideally items would be located.
- Are any of the locations within the control of the applicant?
- Would the Parish Council wish to explore pursuing a land transfer with the applicant to facilitate one or more of the infrastructure items?

These questions should be viewed as a starter but please do provide commentary on any other matters as the Parish Council wishes. Equally if the Parish Council does not for whatever reason wish to consider exploring this further then please do say so.”

The Chairman adds:

“This email was written before the planning application for Hardwick Rd was withdrawn but I think it's still worth considering.

I can add that, talking to Ann Mitchell, the cemetery has capacity for about 10 years.

With regard to the bus shelter, James Fisher S106 officer for SCDC has written: CCC Highways are happy to support the Parish Council with regards the bus shelter proposals but only where the PC are prepared to take on the ongoing maintenance (we may be able to secure a contribution from the developer for this as well).

In order that CCC may assess the footpath improvements would be PC be able to identify the location of these? It is usually the case that these works are secured via a planning condition leading to the developer procuring the improvements themselves (therefore they would not be covered in the s106 agreement).

CCC had previously commented as follows:

I would have no objection if the S106 were to include the refurbishment of the existing bus stop and or an additional one, as long the Parish Council is prepared to undertake their long term future maintenance nor would there be an in principle objection to having additional footway works (with the caveat that these are, as stated above, clearly identified).

However, given the low level of traffic (all modes) that the site is likely to generate I would doubt that we could require the works in order to make the site acceptable in planning terms.”

- 3.2 (3.4) Yellow lines consultation – to consider responses received and the next steps  
To date two responses have been received (below – names/identifying details removed)  
1) “(We) are both fully in favour of the use of double yellow lines on Toft village green. We live XXX and frequently witness the difficulties caused by parked cars on the Green.  
2) “I write to affirm my full support for the proposal to install double yellow lines in the village green area.

Not only is our green constantly damaged by agricultural and other vehicles having to mount the grass to get by because of parked vehicles but there are also considerable safety implications for vehicles leaving and entering the slip road leading to and from Mill Lane, with often only one lane available and visibility limited by a large van that frequently parks on the slip road and the several cars that park there.

Additionally, the traditional pick-up and drop-off point for community bus trips, conveniently adjacent to the bus shelter during inclement weather, has this year had to be moved to School Lane, again because of the parked vehicles problem, leaving the elderly and other passengers open to the elements.

I urge the Parish Council to make the yellow lines a matter of priority.”

- 3.3 (4.1 and 5.3) Allotments – to consider quotation if received

Cllr McCarten writes:

“Stuart Buchan finally had time to come and look at the allotments. He will put a quote in for what we discussed with a view to doing some work on his next Toft visit in early September.”

The quotation will be brought to the meeting if received.

- 3.4 (7.6) Anglian Water – proposal that the Parish Council writes to Anglian Water expressing concerns about the capacity and performance of the system and seeking improvements

Cllr Yeadon writes:

“On the agenda for the next meeting is an item to consider whether we should write to Anglian Water raising concerns about the capacity of the foul water system in the village.

The situation is thus.

In the planning statement for the Hardwick Road proposed development it states that there is adequate capacity to accommodate foul effluent from the 48 houses originally

proposed from the location. Furthermore within the foul water and utilities assessment document there is a section that notes that there were concerns in the village about flooding from the foul water system and it then stated that "AW had verbally indicated that improvement works had been undertaken at Brookside SPS to reduce the likelihood of localised flooding attributed to the foul sewerage system at that location."

Under the Surface Water Disposal section it stated that if a full solution to the surface water discharge could not be found "AW has indicated that a connection to the public sewer network would be considered"

Subsequent to all this I asked AW what works had been carried out and they responded that a flow meter had been installed but no other improvements had been made.

However there is currently a problem with the capacity of the system. It doesn't need much of a rain fall before the water lifts out of the foul water manholes and toilets in the area start bubbling and gurgling.

AW may not be aware of these issues or seem to be accepting them as being acceptable.

It's probable that I will be proposing that we write to AW with concerns about the capacity and performance of the system asking them to clarify that they are aware of the issues whether they can do anything to improve the current performance and to confirm that they have adequately considered the impact of further development in the village in their responses to developers.

#### 4. Correspondence

4.1 SCDC – Meridian Court, Comberton Road payment of POS and indoor community facilities contribution and to authorise its signing - attached

4.2 SCDC 69 High Street - payment of public open space and community facilities contribution and to authorise its signing - attached

#### 4.3 City Deal: Tackling peak-time congestion in Cambridge

"We would like to know the views of the parish on our eight-point package to tackle congestion in Cambridge. The proposals aim to transform people's ability to travel into, out of and around Cambridge by providing more efficient, safe and reliable capacity for travel, without the need to get in a car.

The package includes:

- Better bus services and expanded use of Park & Ride
- Better pedestrian and cycling infrastructure
- Improved public space and air quality
- Peak-time Congestion Control Points (PCCPs)
- A Workplace Parking Levy
- On-street parking controls
- Smart technology
- Travel planning

Information is available online at [www.gccitydeal.co.uk/congestion](http://www.gccitydeal.co.uk/congestion), at community hubs and at employment locations across Cambridge, South Cambridge and beyond. A series of events and exhibitions will be held in July, September and October where people can find out more information and speak to members of the project team.

4.4 Cllr Burkitt – City Deal request that parish councils identify hub sites  
Cllr Burkitt writes:

"I am the District Council's 'portfolio holder' for the Greater Cambridge City Deal (GCCD), and I am Vice-Chairman of the Executive Board of the GCCD. I am writing this letter to the Chairs of all the SCDC Parish Councils, and copying it to all my fellow District Councillors.

The GCCD has a number of themes, one of which is much better public transport, not just in the city but ensuring good links into the city from South Cambridgeshire and beyond. This is a complex topic to achieve and will take time, but one component could be the creation of a network of 'bus hubs' throughout the District.

The 'hubs' might perhaps:

- be 1-2 acres in size
- be well-located on or close to a main bus route or railway station
- have a modest-sized car park (perhaps 20-200 spaces, depending on the nature of the village, the bus route, the catchment area and the likely usage)
- have secure covered cycle parking, and either have good cycle access or be in a place where cycle access routes could be created
- have space for buses to inter-change passengers
- have shelters for waiting passengers and real-time bus information
- have good car access.

I want to be very clear that a 'hub' would not be anything close to the size or scale of a Park & Ride. It would be much smaller and much more local, for use by the village and perhaps some neighbouring ones. It is primarily intended to assist local residents access buses in an efficient way, not long-distance travellers into our region.

The GCCD may in due course undertake a more formal 'top down' assessment of where hubs should be located, but in the meantime I wanted to get this process moving and hear from Parish Councils on a 'bottom up' basis.

So my question to you is: **would you like to suggest a suitable site(s) for a bus 'hub' that would be useful to your residents?** It might be brownfield land, or a small field (or part of a field) in a suitable location. It might be in the centre of the village, on the edge, or (for where relevant) by an existing train station. Please leave aside planning or financial considerations: at this stage, we just want as many creative ideas as possible to feed in to our future plans!

I appreciate that we are approaching the summer period when many Parish Councils do not meet. But I should be grateful for ideas as soon as possible, and certainly by the end of September. Please note that your replies will be in the public domain.

As a separate matter, and of great importance, I would like to draw your attention to the GCCD's current engagement on proposals to tackle congestion and improve transport into, our of and around Cambridge, particularly at peak times of day. We are keen to hear people's views over the summer. Many of our residents see Cambridge as their city: they work, study, shop, do business and otherwise spend time there, and I want to make sure we develop and implement our proposals in ways which work equally for South Cambridgeshire as they do for Cambridge City.

With best wishes and many thanks,  
Francis Burkitt"

#### 4.5 Oakington and Westwick – Youth provision sharing services

I am writing on behalf of Oakington and Westwick Parish Council. At our last PC meeting we thought that it was time to review our youth provision. For a number of years, we have supported the Bus Scheme and, although we have no criticism of it, we

do feel that with increases in the costs of this, it may be time to explore other possibilities.

I am seeking to organise a meeting of a few local PC's to consider views on some form of jointly funded cooperation in youth provision or, at least, some form of collaboration.

I have a small amount of experience in this area, as before my current role, I was heavily involved in anti-social behaviour research and was a contributor to the youth work qualification at Anglia Ruskin University. Sadly, the County Council youth service has been dismantled to all intents and purposes, but I may be able to renew some contacts there to help us.

So, would a representative from your PC be willing to meet up to discuss PC's and youth provision? The meeting will take place on Monday 25<sup>th</sup> July at 7pm at the Oakington Pavilion (directions to follow to those who wish to attend).

Do you know of any other local PC (or useful individuals) who might be interested in joining us?

#### 4.6 Highway Improvement Scheme Invitation to bid

"Cambridgeshire County Council is once again delivering its Local Highway Improvement (LHI) initiative. The application form has recently been updated and is now an online form, all information including the online application form and guidance document can be found on our website.

Please feel free circulate this information to any groups in your community that you think may be interested in this initiative.

Please note that the closing date for LHI 2017/18 application forms is **Wednesday 30<sup>th</sup> November 2016**. Applications will only be accepted through the online form on our website <http://www.cambridgeshire.gov.uk/lhi>.

We encourage applicants to discuss their application prior to submission, to do this please contact the Highway Projects and Road Safety team using [local.projects@cambridgeshire.gov.uk](mailto:local.projects@cambridgeshire.gov.uk)."

#### 4.7 CCC Community Volunteering Scheme

"The Highways Service at Cambridgeshire County Council has recently completed some work with our Members who have been very keen to explore ways to enable community volunteers to carry out work on the public highway.

Attached to this email is some information that we hope will be of interest to you. The document, Community Highways Volunteering Information Pack, although a few pages, should not be seen as a hurdle but as a way of enabling volunteering to go ahead in a controlled and safe manner for all within your parish.

If your parish is interested in Community Highways Volunteering then we would encourage you to contact your Local Highway Officer (LHO) via the email address: [local.highways@cambridgeshire.gov.uk](mailto:local.highways@cambridgeshire.gov.uk) to arrange an initial visit. You will be able to discuss the highways volunteering your parish would like to do, and the LHO will be able to advise accordingly.

It is envisaged that initially Community Highways Volunteering will be limited to items highlighted in the attached information pack, however as experience and confidence increases the work you wish to carry out may well increase in variety.

We are aware that a lot of volunteering is already being carried out and we are very grateful for all the hard work to date.

We look forward to hearing from you.

Kind regards,

Highways Service

Cambridgeshire County Council “

#### 4.8 Cambridgeshire Network Rail level crossing 2<sup>nd</sup> round consultation

“Following on from my previous correspondence back in June, Network Rail will soon commence the second round of public consultation on the proposed closure of up to 33 level crossings across Cambridgeshire affecting the highway and rights of way network. Based on further assessments and the feedback received from the first round of consultations, the initial proposals have been refined into more specific options for each crossing. Please find attached for your information Network Rail’s letter which Councillors in affected parishes may have already received. We understand that similar letters have been sent to affected District Councillors and Parish Councils, but we thought it may be helpful for us to again forward this to all parishes as closures in one parish may affect the network in another.

Consultation events are being held on the **7<sup>th</sup>, 8<sup>th</sup> and 12<sup>th</sup> of September**. Information about the plans are available on the Network Rail website, and those who can’t attend an event can complete a questionnaire online at [www.networkrail.co.uk/anglialevelcrossings](http://www.networkrail.co.uk/anglialevelcrossings). Questionnaires close 21 days after each event.

Officers will be attending the events in the County Council’s capacity as a statutory consultee and are free to meet you at the event to discuss any concerns you may have with Network Rail. Following this, the County Councils formal response will be taken to the HCI Spokes for Member approval. Please see below the dates and locations of each of the public consultations for your information.

| Date                       | Event location | Public Exhibition Venue | Public Time   | Address  |
|----------------------------|----------------|-------------------------|---------------|--|
| 7 <sup>th</sup> September  | March          | March Community Centre  | 14:00 – 19:00 | 34 Station Road, March, Cambs, PE15 8LE                  |
| 8 <sup>th</sup> September  | Cambridge      | Hughes Hall             | 14:00 – 19:00 | University of Cambridge, Wollaston Rd, Cambridge CB1 2EW |
| 12 <sup>th</sup> September | Littleport     | Littleport Village Hall | 14:00 – 18:30 | Victoria Street, Littleport, Ely, CB6 1LX                |

Yours sincerely

Richard Lumley

Head of Highways

Infrastructure Management & Operations

Cambridgeshire County Council”

From Network Rail

“Further to our previous correspondence I am writing to make you aware of the second round of consultation for Network Rail’s level crossings proposals in your area. Network Rail is looking at closing or changing the use of around 130 level crossings across 7 local authorities, including 33 in Cambridgeshire.

Closing level crossings and diverting to alternatives will make the railway safer by removing the point where people can come into contact with trains. The closures will also help improve reliability and may enable separate future developments for faster and more frequent train services. None of the crossings in this proposal involve closing public A or B roads. They do not require and new bridges or underpasses, and offer benefits which are currently affordable and deliverable.

Initial proposals were presented to the public at a series of consultation events in June, and people were encouraged to come along to ask questions and share any concerns or ideas before any decisions were made. Based on further assessments and the feedback received from the first round of consultations, the initial proposals have been refined into more specific options for each crossing. This also includes consultation with a wide range of statutory consultees, landowners and user groups.

Following feedback from round one of the consultation we are now not proposing to close Adelaide level crossing (C23), which is public footpath 49 in Ely, in order to preserve a circular walking route in the area. More information on this will be available from our level crossing team at the event.

As with the previous consultation events, we will also be offering a private briefing for councillors and members of parliament. This was be one hour in advance of the public opening time (please see below for details of the events).

Information about the plans are available on the Network Rail website, and those who can’t attend an event can complete a questionnaire online at:

[www.networkrail.co.uk/anglialevelcrossings](http://www.networkrail.co.uk/anglialevelcrossings).

Questionnaires close 21 days after each event. I attach for your information a location map of each of the crossings in your area.

The results of the consultation will feed into agreed plans that will then be put forward under Transport & Works Act Orders early next year. Closures, if agreed, will take place in 2018 and 2019. Network Rail will continue to upgrade or close its highest risk crossings as part of its Railway Upgrade Plan, delivering a safer railway for passengers and those living close to the rail network.

If you have any further questions you can you please contact my colleague Hannah Briggs, Public Affairs Manager on [hannah.briggs@networkrail.co.uk](mailto:hannah.briggs@networkrail.co.uk) or 07850 407340.

Yours sincerely,  
Richard Schofield  
Route Managing Director (Anglia)  
Network Rail“

- 5. Finance, Procedure and risk assessment and use of delegated powers
- 5.1 To consider the finance report and approve the payment of any bills – attached. Late invoices will be brought to the meeting.
- 5.2 Play inspection reports
- 5.3 To consider any matter which is urgent because of risk or health and safety



None at the time of writing.

6. Planning

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on

<http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

6.1 Planning Applications received

6.1.1 S/1538/16/FL – 14 High Street – Demolition and replacement of the existing side extension, and fenestrations and alterations internally and externally

6.1.2 S/1539/16/LB – 14 High Street – As above, listed building application

6.1.3 S/2075/16/FL – 9 School Lane – Demolition of existing garage and erection of single storey side extension

6.2 SCDC Decision Notices

6.2.1 S/1303/16/FL – 46 High Street – Renovation, extension and incorporation of outbuilding. The internal renovation work is in progress. No alterations have been made to the outside of the building. The renovation work has consisted of creating a damp proof floor and insulating the outside walls – Permission granted.

6.2.2 S/1460/16/FL – 44 School Lane – Two storey side extension – Permission granted.

6.2.3 S/1220/16/OL – Land West of Hardwick Road – Outline planning application for the construction of 30 dwellings, together with associated garaging, parking, public open space, landscaping, access, highways, drainage and infrastructure works. All matters reserved except access – Withdrawn.

6.2.4 S/1280/16/FL – Holiday cottages at Fullers Hill Farm, Fullers Hill, Little Gransden, Sandy – Change of use of former farm building from B1 business use to holiday cottage – Permission granted.

6.3 Tree works

6.3.1 17 Comberton Road – will be brought to the meeting. Cllrs Gill and Humphries to report.

7. Members' items and reports

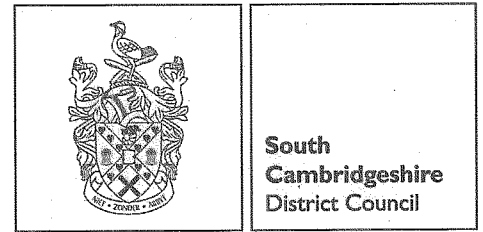
7.5 Toft Sports

Cllr McCarten to provide a report.

7.6 Proposal that the Council considers the position of all dog bins in the village

Cllr Miles to report.

South Cambridgeshire Hall  
Cambourne Business Park  
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CB23 6EA  
t: 03450 450 500  
www.scambs.gov.uk



Mrs Gail Stoehr  
30 West Drive  
Highfields  
Caldecote  
Cambridge  
CB23 7NY

Our ref: PLASEC.944  
Your ref:  
Date: 4 July 2016

New Communities and Planning  
Contact: Theresa Roberts  
Direct dial: 01954 713257  
Direct email: [theresa.roberts@scambs.gov.uk](mailto:theresa.roberts@scambs.gov.uk)

Dear Gail

**Development of 69 High Street, Toft – S/2235/13/FL  
Payment of Public Open Space and Community Facilities Contributions**

As you will likely be aware, a Section 106 Agreement was entered into in respect of the above development with effect on 26 February 2014. This required the Developer to pay over the sum of £2,014.00 as a financial contribution in lieu of on-site provision of public open space and £332.84 towards the off-site provision of community facility space. It is the intention for these monies to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the monies in this manner. The Agreement can be viewed on the website by using the planning application search. It will be listed under the plans and docs tab.

I now enclose two copies of an appropriate Indemnity for execution on behalf of the Parish Council and, assuming the Parish Council is content to proceed on this basis, perhaps both copies could be executed in pursuance of an appropriate resolution of the Parish Council. You will see that the document provides for the date of the resolution to be inserted and would be grateful if this could be completed and for the document to be executed by two Parish Councillors on behalf of the Parish Council.

Once executed, please date the Indemnity and return one part to me, retaining the other copy for the Parish Council's records. I will then arrange for the open space and community facilities contributions to be remitted as quickly as possible.

If you need further guidance, advice or information on Section 106 Agreements and how these monies may be spent please contact me, details above.

Yours sincerely



**Theresa Roberts**  
S106 Monitoring Officer

**THIS AGREEMENT** is made the \_\_\_\_\_ day of \_\_\_\_\_ 2016  
**B E T W E E N** TOFT PARISH COUNCIL care of 30 West Drive, Highfields, Caldecote, Cambridge CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

**W H E R E A S :**

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 26 February 2014 and made between the District Council (1) and Richard Paul Anthony & Karen Anthony (2) contributions of a) £2,014.00 (subject to indexation) is payable towards the off-site provision and future maintenance of outdoor sports play space and informal open space infrastructure ("The Public Open Space Contribution") and b) £332.84 (subject to indexation) is payable towards the off-site provision of community facility space ("The Community Space Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Public Open Space Contribution and Community Space Contribution, £2,283.08 and £377.31 respectively, were received by the District Council on 29 June 2016
- (3) The District Council agrees to transfer the Public Open Space Contribution and Community Space Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with those covenants given in the Third Schedule of the Section 106 Agreement as if those Covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

**NOW THIS DEED WITNESSETH** as follows:

**IN CONSIDERATION** of the payment by the District Council to the Parish Council of the Public Open Space Contribution and Community Space Contribution the Parish Council covenants with the District Council

1. to use the Public Open Space Contribution and Community Space Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Public Open Space Contribution or Community Space Contribution within ten years from 29 June 2016 then those Contributions or unexpended proportion thereof (as the case may be) shall be payable to the Owner as provided in the Section 106 Agreement ("the Owner") with interest accrued from the date of receipt by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Public Open Space Contribution or Community Space Contribution are attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts
3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Public Open Space Contribution and Community Space Contribution or any part thereof shall have been spent

4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on \_\_\_\_\_ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by )  
Councillor )  
in the presence of :- )

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

SIGNED AND DELIVERED as a Deed by )  
Councillor )  
in the presence of :- )

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:



Mrs Gail Stoehr  
30 West Drive  
Highfields  
Caldecote  
Cambridge  
CB23 7NY

Our ref: PLASEC.153  
Your ref:  
Date: 18 August 2016

New Communities and Planning  
Contact: Theresa Roberts  
Direct dial: 01954 713257  
Direct email: [theresa.roberts@scambs.gov.uk](mailto:theresa.roberts@scambs.gov.uk)

Dear Gail

**Development of Land adj. Meridian Court, Comberton Road, Toft – S/0824/12/FL  
Payment of Public Open Space and Indoor Community Facilities Contributions**

As you will likely be aware, a Section 106 Agreement was entered into in respect of the above development with effect on 23 September 2013. This required the Developer to pay over the sum of £10,467.65 as a financial contribution in lieu of on-site provision of public open space and £1,729.92 towards indoor community facilities. It is the intention for these monies to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the monies in this manner. The Agreement can be viewed on the website by using the planning application search. It will be listed under the plans and docs tab.

I now enclose two copies of an appropriate Indemnity for execution on behalf of the Parish Council and, assuming the Parish Council is content to proceed on this basis, perhaps both copies could be executed in pursuance of an appropriate resolution of the Parish Council. You will see that the document provides for the date of the resolution to be inserted and would be grateful if this could be completed and for the document to be executed by two Parish Councillors on behalf of the Parish Council.

Once executed, please date the Indemnity and return one part to me, retaining the other copy for the Parish Council's records. I will then arrange for the open space and community facilities contributions to be remitted as quickly as possible.

If you need further guidance, advice or information on Section 106 Agreements and how these monies may be spent please contact me, details above.

Yours sincerely

A handwritten signature in black ink, appearing to be 'TR'.

**Theresa Roberts**  
S106 Monitoring Officer



**THIS AGREEMENT** is made the \_\_\_\_\_ day of \_\_\_\_\_ 2016  
**B E T W E E N** TOFT PARISH COUNCIL care of 30 West Drive, Highfields, Caldecote, Cambridge, CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

**W H E R E A S :**

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 23 September 2013 and made between the District Council (1) and Vivien Inez Saunders & Jenny Mary Wisson (2) contributions of a) £10,467.65 (subject to indexation) is payable towards the off-site provision and future maintenance of outdoor sports play space and informal open space infrastructure ("The Public Open Space Contribution") and b) £1,729.92 (subject to indexation) is payable towards new or improvement to indoor community facilities in Toft ("The Indoor Community Facilities Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Public Open Space Contribution and the Indoor Community Facilities Contribution, £12,525.39 and £2,069.99 respectively, were received by the District Council on 12 August 2016
- (3) The District Council agrees to transfer the Public Open Space Contribution and the Indoor Community Facilities Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with those covenants given in the Third Schedule of the Section 106 Agreement as if those Covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

NOW THIS DEED WITNESSETH as follows:

IN CONSIDERATION of the payment by the District Council to the Parish Council of the Public Open Space Contribution and the Indoor Community Facilities Contribution the Parish Council covenants with the District Council

1. to use the Public Open Space Contribution and the Indoor Community Facilities Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Public Open Space Contribution or the Indoor Community Facilities Contribution within ten years from 12 August 2016 then those Contributions or unexpended proportion thereof (as the case may be) shall be payable to the Owner as provided in the Section 106 Agreement ("the Owner") with interest accrued from the date of receipt by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Public Open Space Contribution or the Indoor Community Facilities Contribution are attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts

3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Public Open Space Contribution and the Indoor Community Facilities Contribution or any part thereof shall have been spent
4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on \_\_\_\_\_ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by )  
Councillor )  
in the presence of :- )

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

SIGNED AND DELIVERED as a Deed by )  
Councillor )  
in the presence of :- )

Witness Signature:

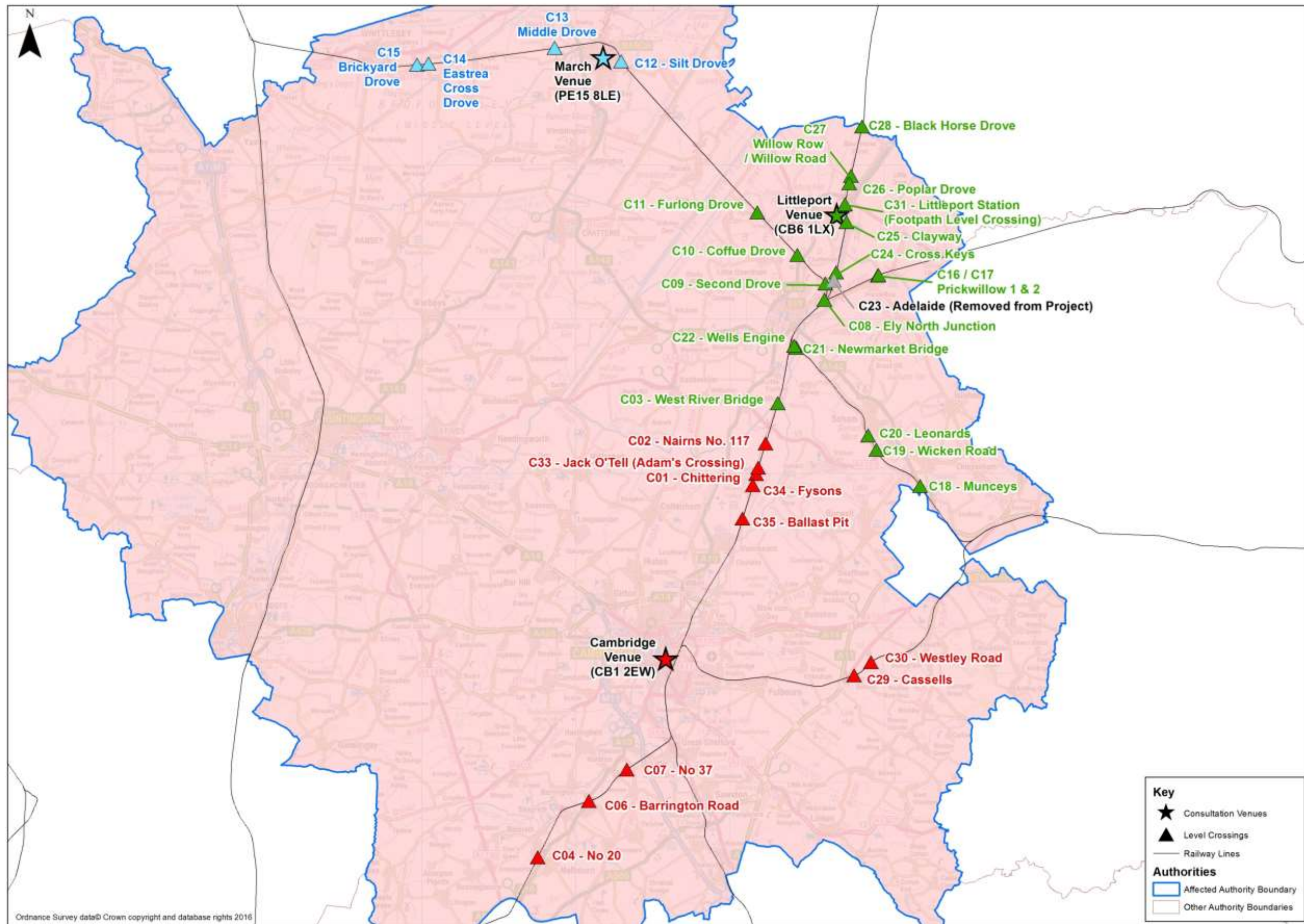
Witness Name: (Block Capitals)

Witness Address:



# Anglia Level Crossing Proposals – Cambridgeshire (Round 2)

## Level Crossing Locations Map and Tables



### Littleport Venue Level Crossings

| Level Crossing Reference & Name                    | Post Code | Longitude | Latitude  | OS Grid Easting | OS Grid Northing | OS Grid Ref (6 Digit) | OS Grid Ref (10 Digit) | GoogleMaps Link   |
|--|-----------|-----------|-----------|-----------------|------------------|-----------------------|------------------------|---|
| C03 - West River Bridge                            | CB6 3HR   | 0.246380  | 52.347502 | 553110          | 274534           | TL5374                | TL53117453             | <a href="#">C03 - West River Bridge (GoogleMaps)</a>                            |
| C08 - Ely North Junction                           | CB7 4TZ   | 0.293903  | 52.406980 | 556137          | 281250           | TL5681                | TL56138125             | <a href="#">C08 - Ely North Junction (GoogleMaps)</a>                           |
| C09 - Second Drove                                 | CB7 4UA   | 0.295209  | 52.416385 | 556192          | 282299           | TL5682                | TL56198229             | <a href="#">C09 - Second Drove (GoogleMaps)</a>                                 |
| C10 - Coffue Drove                                 | CB6 1RX   | 0.269280  | 52.433609 | 554369          | 284158           | TL5484                | TL54368415             | <a href="#">C10 - Coffue Drove (GoogleMaps)</a>                                 |
| C11 - Furlong Drove                                | CB6 2ER   | 0.232516  | 52.459111 | 551782          | 286917           | TL5186                | TL51788691             | <a href="#">C11 - Furlong Drove (GoogleMaps)</a>                                |
| C16 - Prickwillow 1                                | CB7 4UP   | 0.345307  | 52.420062 | 559586          | 282817           | TL5982                | TL59588281             | <a href="#">C16 - Prickwillow 1 (GoogleMaps)</a>                                |
| C17 - Prickwillow 2                                | CB7 4UP   | 0.345884  | 52.420221 | 559624          | 282836           | TL5982                | TL59628283             | <a href="#">C17 - Prickwillow 2 (GoogleMaps)</a>                                |
| C18 - Munceys                                      | CB7 5LP   | 0.379192  | 52.296667 | 562341          | 269170           | TL6269                | TL62346917             | <a href="#">C18 - Munceys (GoogleMaps)</a>                                      |
| C19 - Wicken Road                                  | CB7 5AW   | 0.338735  | 52.318680 | 559503          | 271528           | TL5971                | TL59507152             | <a href="#">C19 - Wicken Road (GoogleMaps)</a>                                  |
| C20 - Leonards                                     | CB7 5HX   | 0.331310  | 52.327104 | 558967          | 272448           | TL5872                | TL58967244             | <a href="#">C20 - Leonards (GoogleMaps)</a>                                     |
| C21 - Newmarket Bridge                             | CB7 4EX   | 0.265625  | 52.379558 | 554309          | 278140           | TL5478                | TL54307814             | <a href="#">C21 - Newmarket Bridge (GoogleMaps)</a>                             |
| C22 - Wells Engine                                 | CB7 4EX   | 0.263490  | 52.380703 | 554160          | 278262           | TL5478                | TL54167826             | <a href="#">C22 - Wells Engine (GoogleMaps)</a>                                 |
| C23 - Adelaide (Removed from Project)              | CB7 4UE   | 0.303393  | 52.417896 | 556743          | 282484           | TL5682                | TL56748248             | <a href="#">C23 - Adelaide (GoogleMaps)</a>                                     |
| C24 - Cross Keys                                   | CB7 4UE   | 0.305811  | 52.422636 | 556891          | 283017           | TL5683                | TL56898301             | <a href="#">C24 - Cross Keys (GoogleMaps)</a>                                   |
| C25 - Clayway                                      | CB6 1NT   | 0.317040  | 52.451824 | 557550          | 286287           | TL5786                | TL57558628             | <a href="#">C25 - Clayway (GoogleMaps)</a>                                      |
| C26 - Poplar Drove                                 | CB6 1FB   | 0.321044  | 52.474306 | 557742          | 288796           | TL5788                | TL57748879             | <a href="#">C26 - Poplar Drove (GoogleMaps)</a>                                 |
| C27 - Willow Row / Willow Road                     | CB6 1EE   | 0.322895  | 52.478639 | 557852          | 289282           | TL5789                | TL57858928             | <a href="#">C27 - Willow Row / Willow Road (GoogleMaps)</a>                     |
| C31 - Littleport Station (Footpath Level Crossing) | CB6 1JL   | 0.316349  | 52.462172 | 557466          | 287437           | TL5787                | TL57468743             | <a href="#">C31 - Littleport Station (Footpath Level Crossing) (GoogleMaps)</a> |
| C28 - Black Horse Drove                            | CB6 1EH   | 0.335093  | 52.507155 | 558578          | 292480           | TL5892                | TL58579248             | <a href="#">C28 - Black Horse Drove (GoogleMaps)</a>                            |

### Cambridge Venue Level Crossings

| Level Crossing Reference & Name     | Post Code | Longitude | Latitude  | OS Grid Easting | OS Grid Northing | OS Grid Ref (6 Digit) | OS Grid Ref (10 Digit) | GoogleMaps Link  |
|-------------------------------------|-----------|-----------|-----------|-----------------|------------------|-----------------------|------------------------|--|
| C01 - Chittering                    | CB25 9PW  | 0.223752  | 52.306697 | 551708          | 269948           | TL5169                | TL51706994             | <a href="#">C01 - Chittering (GoogleMaps)</a>                    |
| C02 - Nairns No. 117                | CB6 3LG   | 0.233475  | 52.324251 | 552311          | 271921           | TL5271                | TL52317192             | <a href="#">C02 - Nairns No. 117 (GoogleMaps)</a>                |
| C04 - No 20                         | SG8 6JR   | 0.005864  | 52.087071 | 537530          | 245089           | TL3745                | TL37534508             | <a href="#">C04 - No 20 (GoogleMaps)</a>                         |
| C06 - Barrington Road               | CB22 6SJ  | 0.055694  | 52.119120 | 540843          | 248749           | TL4048                | TL40844874             | <a href="#">C06 - Barrington Road (GoogleMaps)</a>               |
| C07 - No 37                         | CB22 7PH  | 0.092522  | 52.136726 | 543308          | 250779           | TL4350                | TL43305077             | <a href="#">C07 - No 37 (GoogleMaps)</a>                         |
| C29 - Cassells                      | CB8 0UN   | 0.310754  | 52.187618 | 558061          | 256891           | TL5856                | TL58065689             | <a href="#">C29 - Cassells (GoogleMaps)</a>                      |
| C30 - Westley Road                  | CB8 0UB   | 0.327041  | 52.194949 | 559148          | 257742           | TL5957                | TL59145774             | <a href="#">C30 - Westley Road (GoogleMaps)</a>                  |
| C33 - Jack O'Tell (Adam's Crossing) | CB25 9LR  | 0.225794  | 52.310352 | 551835          | 270359           | TL5170                | TL51837035             | <a href="#">C33 - Jack O'Tell (Adam's Crossing) (GoogleMaps)</a> |
| C34 - Fysons                        | CB25 9LR  | 0.220214  | 52.300303 | 551489          | 269230           | TL5169                | TL51486923             | <a href="#">C34 - Fysons (GoogleMaps)</a>                        |
| C35 - Ballast Pit                   | CB25 9LW  | 0.209455  | 52.280903 | 550821          | 267050           | TL5067                | TL50826705             | <a href="#">C35 - Ballast Pit (GoogleMaps)</a>                   |

### March Venue Level Crossings

| Level Crossing Reference & Name | Post Code | Longitude | Latitude  | OS Grid Easting | OS Grid Northing | OS Grid Ref (6 Digit) | OS Grid Ref (10 Digit) | GoogleMaps Link  |
|---------------------------------|-----------|-----------|-----------|-----------------|------------------|-----------------------|------------------------|--|
| C12 - Silt Drove                | PE15 0DB  | 0.106598  | 52.549556 | 542934          | 296719           | TL4296                | TL42939671             | <a href="#">C12 - Silt Drove (GoogleMaps)</a>          |
| C13 - Middle Drove              | PE15 0AJ  | 0.043513  | 52.558345 | 538630          | 297573           | TL3897                | TL38639757             | <a href="#">C13 - Middle Drove (GoogleMaps)</a>        |
| C14 - Eastrea Cross Drove       | PE7 2HG   | -0.077584 | 52.551214 | 530442          | 296555           | TL3096                | TL30449655             | <a href="#">C14 - Eastrea Cross Drove (GoogleMaps)</a> |
| C15 - Brickyard Drove           | PE7 2AZ   | -0.088691 | 52.550769 | 529691          | 296485           | TL2996                | TL29699648             | <a href="#">C15 - Brickyard Drove (GoogleMaps)</a>     |

## Summary of previous month

|                                |                         |
|--------------------------------|-------------------------|
| <b>Balance brought forward</b> | <b><u>46,806.57</u></b> |
|--------------------------------|-------------------------|

**Adjustments****Expenditure approved at previous / between meetings**

|              |               |         |
|--------------|---------------|---------|
| LGS SERVICES | ADMIN SUPPORT | -469.53 |
|--------------|---------------|---------|

**Credits**

|      |     |        |
|------|-----|--------|
| HMRC | VAT | 872.33 |
|------|-----|--------|

*Total Adjustments*402.80**Balance revised after adjustments****£47,209.37****Bank Reconciliation to latest statement**

| Account         | Funds                   | Statement               | Outstanding          |
|-----------------|-------------------------|-------------------------|----------------------|
| Current Account | 46,555.64               | 46,337.47               | 218.17               |
| CBS Account     | 653.73                  | 653.73                  |                      |
| <b>Total</b>    | <b><u>47,209.37</u></b> | <b><u>46,991.20</u></b> | <b><u>218.17</u></b> |

**Expenditure for approval****£**

|                    |               |        |
|--------------------|---------------|--------|
| CAME AND CO        | INSURANCE     | 426.73 |
| BUCHANS            | GRASSCUTTING  | 427.61 |
| BUCHANS            | GRASSCUTTING  | 427.61 |
|                    | SALARY        | 112.72 |
|                    | SALARY        | 112.72 |
| HMRC               | PAYE/NIC      | 96.2   |
| LGS SERVICES       | ADMIN SUPPORT | 442.75 |
| TOFT PEOPLE'S HALL | ROOM HIRE     | 15.00  |
| TOFT PEOPLE'S HALL | ROOM HIRE     | 15.00  |
| TOFT PEOPLE'S HALL | ROOM HIRE     | 15.00  |

*Sub-Total* 2091.34**Balance C/F** **45118.03**

Gail Stoehr

Responsible Financial Officer

**Notes:***Late invoices will be brought to the meeting*